🏛 City of Garrison – City Council Meeting Minutes

Meeting Date: August 12, 2025
Time: 5:30 p.m.
Location: City Hall

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1. Call to Order and Pledge of Allegiance

The meeting was called to order by **Mayor Robert Hanson** at **5:28 p.m.**
All present joined in reciting the Pledge of Allegiance.

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2. Roll Call

Council Members Present:

- Marv Mattson
- Dixie McCapes
- Denise Thielges
- Mike Bourke

Council Members Absent:

- None

Staff Present:

- Jeff Turk, Clerk
- Corri Erickson, Chief – Garrison Fire Department
- Jen Elleraas, Assistant Chief – Garrison Fire Department
- Nick Peterson, City Engineer
- Justin Burslie, Planning and Zoning

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3. Approval of the Agenda

Motion to approve the agenda made by **McCapes**, seconded by **Mattson**.
All members were in favor. Motion carried.

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4. Approval of Previous Meeting Minutes

Minutes from the **July 8, 2025** Regular Meeting were presented.
Motion by **Bourke**, seconded by **Mattson** to approve as presented.
All in favor. Motion carried.

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5. Reports and Presentations

A. Planning and Zoning Report

Justin Burslie introduced **Matt Rose** and a commercial **Planned Unit Development** proposal.

- 5 RV storage units and 1 short-term rental were proposed.
- Informational booklets and maps were distributed to the Council.
- No action was requested; this was an introduction.

B. Garrison Fire Department

Chief **Corri Erickson** reported:

- **171 calls year-to-date** (up 10 from last year).
- Participation in **Play Days** with 240 kids attending.
- **Community Night Out** drew approx. 100 attendees.

Personnel Motion:
Motion by **Bourke**, seconded by **Mattson** to **hire Katjanna Tauzell** as a medical responder, pending background check.
All in favor. Motion carried.

Apparatus Modernization Proposal:
Phase One includes purchase of:

- 1 new medical vehicle (via Sourcewell grant)
- 2 command vehicles (to be purchased from a government entity)

Motion by **Bourke**, seconded by **Mattson** to approve **Phase One**.
All in favor. Motion carried.

C. Clerk's Report

1. **Financial Report & Claims**
   Totaling **$26,889.00**

Motion by **Mattson**, seconded by **Thielges** to approve.
All in favor. Motion carried.

2. **Resolution 2025-21 Acceptance of Donation from Garrison Fire Relief Association** was presented. The Association asked that the donation be allocated to the fire truck savings account. **A motion by Mattson and seconded by McCapes to adopt Resolution 2025-21. All in favor. Motion carried.**
3. **2024 Shared Services Agreement Payment**
   City portion: **$49,658.93** to Garrison Sanitary District.
   Motion by **Mattson**, seconded by **Thielges** to approve payment.
   All in favor. Motion carried.
4. **Resolution 2025-20 Adjustment**
   Correction to a duplicate donation installment from the Garrison Commercial Club. Partial refund to be issued.
   Clerk will follow up with Gambling Manager.

D. City Attorney Report

No report.

E. Engineering Report

Nick Peterson (Widseth):

- No light poles to be moved due to roundabout.
- Temporary roundabout location adjusted slightly.
- Temporary signage plan pending from MnDOT.

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6. General Government

New City Truck:
Councilmember **Mattson** reported that the new truck will arrive before the next meeting.

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7. Commercial Club Report

No report.

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8. Public Comment

A representative from the **Pickle Ball Club** presented a **$172 donation** to the Council in appreciation for Community Center use.
Council expressed their thanks.

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9. Adjournment

Motion to adjourn made by **Mattson**, seconded by **Bourke** at **6:31 p.m.**
All in favor. Motion carried.

Signatures

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Mayor: Robert Hanson

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ATTEST: Jeff Turk, Clerk